

FLORHAM PARK BOARD OF EDUCATION

Regular Public Meeting, July 25, 2022

Ridgedale Middle School

Ridgedale Auditorium

71 Ridgedale Ave

AGENDA

(Formal action will be taken on the following)

Executive Session 6:30pm

Public Session 7:00pm

Mission Statement: The Florham Park Schools are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement. This results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Student Learning Standards, which guide our academic instruction.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

A. CALL TO ORDER

B. ROLL CALL

BOARD MEMBER	PRESENT	ABSENT
Mr. Priore (Michael)		
Mr. Ritrivi (Nicholas)		
Ms. Sabatos (Stacey)		
Ms. Cali (Yvonne)		
Ms. Crimi (Fabienne)		
Ms. Heinold (Kristina)		
Mr. Perillo (Brian)		

C. EXECUTIVE SESSION

WHEREAS, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.: and

WHEREAS, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel, negotiations, and /or current and potential litigation; now

BE IT RESOLVED, that the Florham Park Board of Education adjourns to Executive Session; and

BE IT FURTHER RESOLVED, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer applicable.

D. RECONVENE PUBLIC SESSION

Motion by _____ to adjourn the Executive Session for the purposes of negotiations, legal issues, personnel issues and reconvene the Regular Meeting at _____p.m. Said motion was seconded by _____.

E. FLAG SALUTE

F. SUNSHINE STATEMENT

In accordance with the Open Public Meetings Act, (Chapter 231, P.L. 1975), adequate notification of this meeting has been provided by advertising in the Morristown Daily Record and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

G. SUPERINTENDENT'S REPORT:

1. Current Enrollment - 930
2. Drill Report
3. Suspension Report
4. Referendum & Facilities Update
5. Summer 2022 Programs
 - o Extended School Year
 - o Brain Camp
6. Summer Happenings
 - o 2022/23 New Staff Orientation
 - o Transitioning of new administrative staff
 - o Central Registration Initiative
 - o Summer Senior Citizen Referendum Tour
 - o Coordination of 2022/23 SY activities/events
7. Recognition(s)
 - o Florham Park Eagle - NNAF's 2022 Better Newspaper Awards
 - o Kimaya Kamdar & Amber Jones

H. PUBLIC COMMENT-OPEN:

This portion of the meeting is open to any individuals for the purpose of addressing resolutions on this agenda or matters that they find is important to the Board of Education, and is governed by Board Policy 0167. Prior to making a comment, members of the public are required to state their names, addresses and the subject matter of the comment. Comments are limited to three minutes per person. No participant may speak more than once on the same topic until all others who wish to speak on the topic have been heard. Comments made by members of the public may or may not be responded to by the Board. Any response that is provided will be made at the end of the public comment period, after all comments have been heard.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Students and employees have specific legal rights afforded by the laws of New Jersey. Therefore, comments regarding specific students and employees will not be responded to by the Board. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

I. COMMITTEE REPORTS

Policy/Personnel

Curriculum

Finance/Facility/Transportation

H.P.R.H.S Articulation

Teacher Administrator Board

Project Community Pride

Borough Liaison

J. RESOLUTIONS

POLICY

Upon recommendation of the Superintendent, move to:

1. **Approve** the minutes of the June 20, 2022 Regular Board Meeting.
Motion; Second; MP NR SS YC FC KH BP
2. **Approve** the minutes of the June 20, 2022 Regular Board Meeting Executive Session.
Motion; Second; MP NR SS YC FC KH BP
3. **Be It Resolved**, that the board accepts and approves the Superintendent's current to date bullying report. *(On file in Administration Office)*
Motion; Second; MP NR SS YC FC KH BP
4. **Approve** the first reading of the following policies and regulations;

Policy Alert 227- originals
P1648.15 Recordkeeping for Healthcare Settings in School Buildings
P2415.04 Title I - District - Wide Parent and Family Engagement
P2417 Student Intervention and Referral Services
P3161 Examination for Cause
P4161 Examination for Cause
P5512 Harassment, Intimidation, and Bullying
P7410 Maintenance and Repair
R7410.01 Facilities Maintenance, Repair Scheduling, and Accounting
P7520 Loan of School Equipment
P8420 Emergency and Crisis Situations
P9320 Cooperation with Law Enforcement Agencies
R9320 Cooperation with Law Enforcement Agencies
Policy Alert 228 - originals
P0163 Quorum
P1511 Board of Education Website Accessibility
P2415 Every Student Succeeds Act
P3216 Dress and Grooming
P3270 Professional Responsibilities
R 3270 Lesson Plans and Plan Books
P4216 Dress and Grooming
P5513 Care of School Property
R5513 Care of School Property
P5517 School District Issued Student Identification
P5722 Student Journalism

Motion; Second; MP NR SS YC FC KH BP
5. **Approve** the second reading of the following policies and regulations;
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Motion; Second; MP NR SS YC FC KH BP

6. Approve the following job description for the FY23. (On file in Administration Offices)

- A. Athletic / Activities Director Job Description
- B. Dean of Students Job Description

Motion; Second; MP NR SS YC FC KH BP

PERSONNEL

1. Upon recommendation of the Superintendent, move to approve the following Personnel Items:

A. Additional Compensation:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/ Step	Compensation	GAAP Code	Eff.	Term.
B	Harris, Michaela	Additional compensation	RMS	Gettysburg (overnight chaperone)	N/A	Non-contract	\$150.00	11-130-100-101	6/15/22	
B	Manger, Danielle	Longevity 20 yrs.	DIST	Teacher MA /SED.001.OTP.01	1.0	Per contract	\$1,400.00	11-000-216-100	9/01/22	
C	Moss, Kevin	Additional Compensation	DIST	P/T Computer/ NetworkTech. IIP.001.TEK.02		Up to 6 hrs/wk	Hrly. rate	11-000-252-100	7/01/22	9/30/22
B	Putignano, Vincent	Additional compensation	RMS	Gettysburg (overnight chaperone)	N/A	Non-contract	\$150.00	11-130-100-101	6/15/22	
A	Silkensen, Brian	Longevity 20 yrs.	DIST	Supervisor of C&I / IIP.001.SUP.01	1.0	Per contract	\$1,400.00	11-000-221-104	9/01/22	
B	Stein, Karen	Additional compensation	RMS	Gettysburg (overnight chaperone)	N/A	Non-contract	\$150.00	11-130-100-101	6/15/22	

B. Appointments/Resignations/Retirements/RIFS:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/ Step	Compensation	GAAP Code	Eff.	Term.
B	Barta, Kathryn	Appointment	RMS	Ind.Arts/REG.001.TIA.01	1.0	BA/ Step 21	\$89,040.00	11-130-100-101	9/01/22	
B	Bulleit, Jessica	Appointment	RMS	Teacher/REG.001.ART.02	1.0	MA/ Step 16	\$79,895.00	11-213-100-101	9/01/22	
C	Hewes, Jennifer	Resignation	RMS	PT Staff Assistant./ SED.999.CLA.25	.75	Step 5	\$17,761.52	11-213-100-106	6/30/22	
B	Micone, Kacey	Resignation	BKL	Teacher/REG.001.K25.29	1.0	Step 13	\$74,695.00	11-120-100-101	7/22/22	
B	Ring, Daniel	Appointment	RMS	Teacher/REG.001.TPE.02	1.0	MA/Step 10	\$71,505.00	11-130-100-101	9/01/22	
C	Robertson, Alan	Appointment	DIST	PT Bus Driver/ STS.999.SBD.05	1.0	Step 16	\$43,152.00	11-100-270-160	7/01/22	
B	Serfozo, Jeremy	Resignation	RMS	Teacher MA /REG.001.TMC.02	1.0	MA / 14	\$76,295.00	11-130-100-101	9/18/22	

C. College Student Placements/Internships:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Compensation	GAAP Code	Eff.	Term.
F	Crimi, Luke	Internship	DIST	Morris County School of Technology Internship Program (Jim Stiles)					7/26/22	8/31/22
F	Thompson, Grace	Clinical Experience	BKL	St. Elizabeth University					8/22/22	6/30/23

				(Gina Enderle)						
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D. Athletics/Co-Curricular Appointments/Revisions:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/ Step	Compensation	GAAP Code	Eff.	Term.

E. Leave of Absence:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/ Step	Compensation	GAAP Code	Eff.	Term.
C	Bennett, Sarah	Dock/Unpaid	BWD	Secretary/SAP999.SEC.04	1.00	Step 2	\$53,507.00	11-0000-240-105	6/16/22	6/17/22
B	Dalo, Rebecca	Maternity Leave	RMS	Teacher/ SED.01.RRM.01	1.00	MA/Step 7	\$66,735.00	11-213-100-101	11/28/22	9/01/23
C	Kelly, Kristin	Dock/Unpaid	BWD	PT Staff Assistant / SED.999.CLA.12	.75	Step 2	\$17,761.52	11-216-100-106	6/17/22, 6/21/22	

F. Revisions:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/ Step	Compensation	GAAP Code	Eff.	Term.
B	Ammirato, Nicole	Rescind	BKL	Teacher/SED.001.RRM.11	.70	MA/ Step 4	\$44,495.50	11-213-100-101	9/01/22	
B	Ford, Alecia	Revised - Maternity Leave	BWD	Teacher/SED.001.IPS.02	.70	MA/ Step 3	\$43,487.50	11-216-100-101	9/07/22	11/18/22
A	Rizkalla, Madlen	Revision/Prorated	BWD	Principal/ SAP.001.PRI.01	1.0		\$105,417.00	11-000-240-103	8/01/22	

G. Transfers:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/ Step	Compensation	GAAP Code	Eff.	Term.

Motion; Second; MP NR SS YC FC KH BP

2. **Approve** the Contract for FY 2023 of the School Business Administrator. *(On file in Administration Office)*

Motion; Second; MP NR SS YC FC KH BP

3. **Approve** the Merit Goals for the FY 2023 for the Superintendent. *(On file in Administration Office)*

Motion; Second; MP NR SS YC FC KH BP

4. **Approve** the Merit Goals for the FY 2023 for the School Business Administrator. *(On file in Administration Office)*

Motion; Second; MP NR SS YC FC KH BP

5. **Approve** the following appointments for the 2022-2023 school year:

Building Affirmative Action Officer - BWD	Madlen Rizkalla
Homeless Liaison (34 CFR 104.7(a))	Madlen Rizkalla
School Safety Specialist (N.J.A.C.6A:9-2.1)	Kerri Waibel

Motion; Second; MP NR SS YC FC KH BP

CURRICULUM

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FINANCE

1. Professional Development/Travel:

The Florham Park Board of Education is required pursuant to N.J.S.A. 18A:11-12 and 18A:12-24 to approve travel expenditures by district employees and board members that are educationally necessary and financially prudent.

The following list of workshops, seminars, conferences and other travel-related staff development has been reviewed by the Florham Park Board of Education and found to be (1) educationally necessary and fiscally prudent; (2) directly related and within the scope of the district employee or board member's' current responsibilities; (3) critical to the instructional needs of and furthers the efficient operation of the Florham Park School district; & (4) is in compliance with N.J.S.A. 18A:12-24.1.

Date	Employee Full Name	Notes to Administrator	Administrator Approval Date
6/27-6/28/22	Heimple, Samantha	AAO training days to complete	6/10/22
8/08-8/11/22	Waibel, Kerri	SSS Training, Burlington, NJ - \$(0)	7/01/22

Motion; Second; MP NR SS YC FC KH BP

2. Approve the check register submitted by the Business Administrator/Board Secretary to pay bills and claims through June 30, 2022 in the amount(s) of \$3,279,484.10.

Motion; Second; MP NR SS YC FC KH BP

3. Approve the following District financial reports and submission to the Executive County Business Administrator.

Board Secretary's (A148) Report for the Month(s) of June 2022.

Business Administrator /
Board Secretary

Treasurer's (A149) Report for the Month(s) of June 2022.

Business Administrator /
Board Secretary

Motion; Second; MP NR SS YC FC KH BP

4. Approve the Report of Transfers submitted by the Business Administrator/Board Secretary for June 30, 2022 in the amount of \$278,052.98

Motion; Second; MP NR SS YC FC KH BP

5. Approve contracting with Frontline Education to provide various employment/educational program management systems for the 2022-2023 School Year at the cost of \$26,120.44 (\$31,390.44 less negotiated credit of \$3,720).

Motion; Second; MP NR SS YC FC KH BP

6. Approve the following Out of District Placement(s):

<u>Control#</u>	<u>Placement</u>	<u>Period</u>	<u>Cost</u>
2023-002	Mt. Lakes Public Schools	SY23	\$80,690.00

Motion; Second; MP NR SS YC FC KH BP

7. Approve the following change order on State Project#1530-030-19-3000 /Local Project Contract#21 Auditorium Renovations at Ridgedale Middle School.

- CO#21 PCO 14 Additional Epoxy Floor Application \$3,878.60

Motion; Second; MP NR SS YC FC KH BP

8. Approve acceptance of the following Fiscal Year 2023 Non Public Entitlement Grants:

	Holy Family	Magic Kingdom	Montessori
Title			
Textbooks	\$ 858.00	\$1,056.00	\$ 264.00
Nursing	\$1,456.00	\$1,792.00	\$ 448.00
Technology	\$ 546.00	\$ 672.00	\$ 168.00
Security	\$2,665.00	\$3,280.00	\$ 820.00

Motion; Second; MP NR SS YC FC KH BP

9. Approve submission of the following Fiscal Year 2023 Entitlement Grants:

	Florham Park PS	Holy Family	Magic Kingdom
ESEA			
Title 1 A	\$ 22,388		\$4,974
Title 2A	\$ 13,625		\$ 425
Title 3	\$ 1,764 (Consortium Madison Public Schools LEA)		
Title 4	\$ 9,698		\$ 302
IDEA			
Basic	\$221,718		
Preschool	\$ 9,945		

Motion; Second; MP NR SS YC FC KH BP

10. WHEREAS, on May 31, 2022 the Florham Park Board of Education approved the sale of various surplus items through public auction, specifically GovDeals.com; and

WHEREAS, the Florham Park Board of Education received the following compliant bids on June 20, 2022 in the amount of \$789.00:

- Delta Belt Sander: \$305.00
- 2 Vision Fitness Recumbent Bikes: \$132.00
- 1 Vision Fitness Elliptical: \$100.00
- Schwinn Stationary Bike: \$72.00
- Concept2 Seated Rowing Machine: \$180.00

NOW THEREFORE BE IT RESOLVED, that the Board of Education complete the sale and transfer of the above assets and recognize the proceeds of sale as miscellaneous revenue.

Motion; Second; MP NR SS YC FC KH BP

11. **WHEREAS**, on May 31, 2022 the Florham Park Board of Education approved the sale of various surplus items through public auction, specifically GovDeals.com; and

WHEREAS, the Florham Park Board of Education did not receive bids on the following items:

- 1 Vision Fitness Recumbent Bike
- 1 Vision Fitness Elliptical

NOW THEREFORE, BE IT RESOLVED that the Board of Education approves these items to be re-posted for sale through public auction on GovDeals.com.

Motion; Second; MP NR SS YC FC KH BP

12. **Approve** contracting with NextMark Foundation Inc., to provide licensing for 20 participants to the Online Course Materials for the 2022/2023 Fiscal Year at a cost of \$2,000.00

Motion; Second; MP NR SS YC FC KH BP

13. **Approve** contracting with the Reading Writing Project Network, LLC to provide Professional Development Site-Based Coaching for the 2022/2023 Fiscal Year at a cost of \$44,350.00 plus Site developer expenses not to exceed \$2,250.00 (Partially Funded by ESEA)

Motion; Second; MP NR SS YC FC KH BP

14. **Approve** contracting with The Teachers College Reading and Writing Project for Professional Educational Services not to exceed \$1,800 for the 2022/2023 fiscal year.

Motion; Second; MP NR SS YC FC KH BP

15. **Approve** the purchase and installation of various security equipment district wide as part of Capital Project with CDW-G in the amount of \$213,481.10 through Purchasing Cooperative #65ESCNI Bid#s 18/19-03 and 022-G.

Motion; Second; MP NR SS YC FC KH BP

16. **Approve** contracting with Jack Devine Floor Restorations, for gymnasium floor restorations at Ridgedale at all three schools in the amount of \$22,200.00 through Purchasing Cooperative #26EDCPS Educational Data Services Bid#10411

Motion; Second; MP NR SS YC FC KH BP

FACILITIES

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TRANSPORTATION

1. **Approve** a sidebar agreement to the FY 23 Contract between the Florham Park Board of Education and Florham Park Transportation Drivers.

Motion; Second; MP NR SS YC FC KH BP

K. OLD BUSINESS/NEW BUSINESS:

L. CORRESPONDENCE/COMMUNICATIONS:

M. ADJOURNMENT

Move to adjourn the meeting at ____p.m.